

BOOKING FORM

ADDRESS DETAILS

Title (please circle) Mr / Mrs / Miss / Ms / Dr _____

Name _____

Position _____

Organisation _____

Address _____

Postcode _____

Tel _____ Fax _____

Email _____

I accept the terms and conditions outlined on this form and that I agree to pay any invoices issued in connection with the Annual Retail Industry Dinner 2011 in full within seven days of the date of the invoice.

Signature _____ Date _____

TICKETS

_____ Single ticket (Member) £260

_____ Single ticket (Non-Member) £340

_____ Table of 10 (Member): £2,500

_____ Table of 10 (Non-Member): £3,300

_____ Table of 12 (Member): £2,920

_____ Table of 12 (Non-Member): £3,880

_____ Hosted bar up to 24 guests: £260

_____ Hosted bar over 24 guests: £330

All prices are subject to VAT

PAYMENT

Please circle your chosen method of payment:

Invoice *Cheque* *BACS* *Credit card*

Invoice

Purchase order number or reference _____

Cheque

Please make your cheque payable for the full amount (including VAT) to BRC Trading Ltd. To avoid confusion, please write your name and company name on the reverse of the cheque if this is not already stated.

BACS

Payment can be made via BACS as follows:
Lloyds TSB, Account No. 1054027, Sort Code 30-90-72

Credit card

Name on card _____

Card number _____

Start date _____ Expiry date _____

3 digit security code _____

Billing Address (if different) _____

Postcode _____

Signature _____

Date _____

- **Post** this completed booking form to:
Second Floor, 21 Dartmouth Street,
London SW1H 9BP
- **Fax** this completed booking form to
020 7854 8901
- **Telephone** Amy Sykes to make a
provisional booking on 020 7854 8971
- **Email** events@brc.org.uk

TERMS AND CONDITIONS

This booking form constitutes a legally binding agreement. BRC cannot be responsible for the non-arrival of booking information. If you have not heard from us within 7 days of submitting your booking form, please contact Amy Sykes on 020 7854 8971.

Payment of fees

Invoices must be paid within 7 days of the date of the invoice. BRC reserves the right to re-allocate tickets if invoices are not paid within the timing specified above. Tickets are inclusive of pre-dinner drinks, four-course meal and accompanying wine. Fees do not include travel or accommodation.

Cancellation by guests

All cancellations to bookings must be made in writing by Friday 19 August 2011 for the attention of Amy Sykes, BRC, 21 Dartmouth Street, London SW1H 9BP. If a booking is cancelled after this time, no refunds will be made and the full ticket price remains payable.

Changing guest details

Late substitutes will be accepted up to and including Friday 16 September 2011 although BRC cannot guarantee any guest name changes will be included in the official dinner programme if submitted after Friday 19 August 2011.

Cancellation or alteration of event

BRC reserves the right at any time to cancel/alter the date of the event, change the venue or identity of the speakers. In these circumstances, any liability will be restricted to the dinner fee paid. BRC will not be held responsible for any transport, accommodation or other costs incurred by guests.

Data protection

The personal information provided by you will be held on a database by BRC. Sometimes your details may be obtained from, or made available to external companies for marketing purposes.

If you do not wish your details to be used for this purpose, please write to Amy Sykes, BRC, 21 Dartmouth Street, London SW1H 9BP.